



Application for trees

Does your school want to plant trees linked to environmental education? One or more of our commercial partners may be able to sponsor your trees. To see if you can provide a good home for some trees, we need to know a few things about your project. If you qualify then saplings will be delivered to your school free of charge, including canes and protection. Please complete this form and return by email, fax or post to Tree Appeal. We'll let you know as soon as we can if you've been successful - then all you have to do is get planting!

Note that we can only supply trees to locations in the UK and Ireland.

Tree Appeal office use only

Register number _____

Planting TA _____

Date received _____

Date approved _____

Region _____

Please see the notes overleaf to help you complete this application

Name of educational establishment _____

Address _____

_____ Postcode _____

Name of contact _____

Position _____

Telephone _____

Email address _____

Please give a brief description of the planting project:

Date we intend to start planting _____

Date of this application _____

Please note that trees are supplied in minimum batches of 10 per species. For example, you could request 11 oaks, 10 rowan and 17 beech but we cannot supply fewer than 10 of any one species.

We would like to plant these trees:

Species	Quantity
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_____	_____
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_____	_____
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_____	_____
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_____	_____
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_____	_____
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_____	_____
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_____	_____
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Total _____

Planting the trees: The trees and any accessories are supplied to you completely free of charge. In return we simply ask that you use your best endeavours to plant them correctly and with reasonable care.

Photographs: As an important element in Tree Appeal's record keeping, we have made it a requirement that recipients of trees take photographs of the planted saplings or, preferably, in the process of being planted.

We can supply photographs of the planted trees.

Website: Will you be featuring the planting on your school website? If so we would be happy to make a link from the Tree Appeal website to the relevant page.

When your trees are despatched to you we will send you a brief form which we ask you to complete and return to us within 30 days of the planting to let us know that everything has gone well. This would be a good time to send us some pictures if you can.

On behalf of the educational establishment named above I undertake to plant these trees in a timely and correct manner in accordance with the plan that I have described in this application. If circumstances prevent me from doing so I will notify Tree Appeal at the earliest opportunity.

Signature _____

Name _____

Position _____

Date _____

Contact from the sponsor

Occasionally a sponsor may wish to contact a school, perhaps to discuss a visit or to find out more about your project. Would you be happy to be contacted? If so can you please give us the details of the person to be contacted.

Name _____

Telephone _____

Email _____



Application for trees - What we need to know

Firstly, we need to be confident that the location for our trees is 'permanent', Although we realise there are never any guarantees it is important to remember that Tree Appeal's focus is on habitat creation, biodiversity targets and social benefits. So, we need to be sure that our trees will be planted where they have the best chance of reaching their full potential.

We need you to describe your project for us in simple terms. It doesn't need to be an essay, just a few lines. Things we like to know are, for example:

- Where exactly is it? Do you have an OS map reference?
- Why are trees being planted?
- Is it accessible to the public?
- Is it part of curriculum activities?
- Will it help meet local biodiversity targets?
- Are there any rare or special species locally?
- Is it a Site of Special Scientific Interest or similar?

We plant trees to promote biodiversity, create woodland habitats and provide social benefits to the wider community. **Please note that some of our corporate partners, who sponsor the trees, do so as part of their carbon offsetting programme. Therefore, to avoid any risk of 'double accounting' you should not consider using Tree Appeal trees as a means to offset your carbon footprint.**

All our trees are **native British broad leaf species**, grown from seed in the UK. The following species are some of the trees that can be requested, depending on availability: *Bird Cherry, Blackthorn, Common Alder, Crab Apple, Crack Willow, Dog Rose, Dogwood, Downy Birch, Elder, English Oak, Field Maple, Goat Willow, Gorse, Green Beech, Grey Willow, Guelder Rose, Hawthorn, Hazel, Hornbeam, Rowan, Sessile Oak, Silver Birch, Small Leaved Lime, Spindle Bush, Whitebeam*. If there are other species you need, please ask. The cell grown 'whips' are delivered free including canes and rabbit spirals.

An important principle we stick to is, "The right tree in the right place" - certain species being more appropriate in some locations than in others. If you are at all uncertain about the types of trees you need we strongly advise that you get some local expert knowledge. A good place to start is with your local council who will almost certainly have a 'tree officer' or similar, who will be able to advise you on species and locations.

It is also important to consider the siting of your trees with regard to the long term. Trees are the longest lived organisms on the planet and some of them grow very big! For example, planting too close to buildings can have dire and expensive consequences. It is also worth remembering that tree roots can damage drains and other underground services. If you are in any doubt whatsoever we strongly recommend that you seek professional advice. **IMPORTANT: Tree Appeal can accept no responsibility for losses incurred as the result of inappropriate tree planting.**

Trees are supplied in minimum batches of 10 per species. For example, you could request 11 oaks, 10 rowan and 17 beech but we cannot supply fewer than 10 of any one species.

The planting season traditionally runs from November through to April but you can make your application at any time. The sooner the better, we suggest.

Contact from the sponsor

Occasionally a sponsor (the company that has paid for your trees) may wish to contact a school, perhaps to discuss a visit or to find out more about your project. Would you be happy to be contacted? If so can you please complete the section overleaf. **Note that this is optional and you are under no obligation to communicate with sponsors.** It's worth considering however that this is often an excellent way to make contact with local businesses. Over the years Tree Appeal has been instrumental in forging links between businesses and schools to the benefit of all parties.

Finally, if you want to tell us lots more about your school and your environmental projects, don't be limited by this form. If there is not enough space here please feel free to add some pages. If you have some questions please call or email.